



The Tennessee Sunshine Law passed by the General Assembly in 1974 requires that meetings of state, city and county government bodies be open to the public and that any such governmental body give adequate public notice of such meeting.

TENNESSEE DEPARTMENT OF HEALTH  
**Amended**

MEMORANDUM

Date: October 4, 2006

To: Andrea Turner, Director of Communications and Media Relations

From: Melody Spitznas, Board Administrator

Name of Board or Committee: Tennessee Board of Alcohol and Drug Abuse Counselors

Date of Meeting: October 6, 2006

Time: 9:00 a.m. CST

Place: Health Related Boards Conference Room  
227 French Landing, Suite 300  
Heritage Place MetroCenter  
Nashville, TN 37243

Major Items on Agenda:

1. Call to Order
2. Review and approve the minutes from the May 12, 2006 board meeting
3. Report from the Office of General Counsel and Conflict of Interest Statement
4. Review Board Administrator Report
5. Review Office of Health Licensure and Regulation Report
6. Review Disciplinary Report

7. Report from Health Related Boards Director
8. Legislative Report
9. Review Investigative Report
10. Review Status Report
11. Review and Ratification
  - a. New Licensees
  - b. Reinstatements
  - c. Oral Examination results
  - d. Closed Files
  - e. Continuing Education Credit Course Approval
12. Review and respond to correspondence
13. Consider authorizing a rulemaking hearing regarding rule amendments concerning revising reciprocity licensure requirements; reconsiderations and stays of disciplinary orders; and continuing education course approval deadlines
14. Review and discuss changing the Jurisprudence Examination attached to the Alcohol and Drug Abuse Counselor Application to reflect changes in the NAADAC Ethical Standards
15. Election of Officers
16. Set Board Meeting Schedule for 2007
17. Adjourn board meeting.

This memo shall be forwarded from individual programs to the Public Information Office on the 15<sup>th</sup> day of the preceding month. The Public Information Office will prepare the monthly list of meetings within the Department and have ready for distribution to state media by the 28<sup>th</sup> day of the preceding month.